

## **CARMAN-AINSWORTH BOARD OF EDUCATION MINUTES**

### **Regular Meeting**

Tuesday, September 5, 2023, 6:30 p.m.

The meeting was called to order at 6:31 p.m., by President Koegel in the Conference Room of the Carman-Ainsworth Administration Building.

Members Present: Gary Cousins, La Cracha Handy, Lisa Koegel, Chase Pelky, Anastasia Livingston, Gloria Nealy arrived at 6:36 p.m.; Katina Wilborn arrived at 6:42 p.m.

Members Absent: Crystal Dahl, James Johnson

Others Present: Superintendent McGilvery, Russ Parks, Gina Ryan, Bob Hetherton, Detra Fields, Lisa Murphy, and other guests

President Koegel called the meeting to order and led the Pledge of Allegiance. Mr. Gary Cousins recited the mission statement.

### **RECOGNITIONS AND PRESENTATIONS**

There were none.

### **PUBLIC COMMENTS**

Community Comments: President Koegel inquired if any individuals wished to address the Board.

Ms. Mary Margaret Gidcumb, 1429 Eggelston Avenue, Flint, inquired about vocational opportunities at Carman-Ainsworth High School.

### **STAFF REPORTS**

#### Multi-tiered System of Supports Handbook Update

Superintendent McGilvery introduced Mrs. Detra Fields, Director of Teaching and Learning. Mrs. Fields provided an overview pertaining to the Multi-tiered System of Supports (MTSS) Handbook, noting the district's expectations for implementation. Mrs. Fields specifically presented on the following topical areas:

- What is MTSS
  - Guiding Principles
  - Essential Components
  - Benefits
- Where Have We Been/Where Are We Currently
- Understanding the Process
  - Academic Tiered Process
  - Behavior Tiered Process
- Areas of Growth
  - Elementary
  - Secondary
- Timeline

Discussion ensued throughout.

### Opening Days Professional Development Review

Superintendent McGilvery introduced Mrs. Gina Ryan, Assistant Superintendent. Mrs. Ryan provided a review of the Opening Days Professional Development, noting a review of MTSS Processes and Procedures was required for all staff. Mrs. Ryan noted several teachers volunteered to facilitate a variety of professional development break-out sessions; staff chose three sessions to attend throughout the first day. Mrs. Ryan shared survey results which were positive with suggestions for next year and overall, the four days of professional development were well received, and a majority of staff found the information beneficial and useful. Mrs. Ryan voiced appreciation for the staff presenters for their time and commitment.

### **COMMITTEE REPORTS**

Ms. Handy attended the Michigan Association of School Boards (MASB) Government Relations Committee meeting and shared information regarding pending legislation along with upcoming events.

### **BOARD GENERAL DISCUSSION**

President Koegel asked if the members had any items for general discussion.

### 2023 MASB Delegate Assembly

President Koegel noted the MASB 2023 Delegate Assembly is scheduled for November 9, 2023. President Koegel noted Mr. Johnson, Ms. Handy and Mr. Cousins expressed interest and stated later in the meeting a request for voting and alternate delegates will be requested.

Superintendent McGilvery began the book study discussion on *A Wolf at the Schoolhouse Door*, Preface, Introduction and Chapter 1.

The business portion of the meeting was called to order at 7:18 p.m.

### **ADDITIONS TO THE AGENDA**

There were no additions.

### **SECRETARY'S REPORT**

Motion by Cousins, supported by Handy, to dispense with the reading of the minutes of the Regular Meeting of August 8, 2023, and Executive Session Meeting of August 8, 2023, and that they be approved as presented.

Motion unanimously carried.

### **TREASURER'S REPORT**

Motion by Cousins, supported by Handy, to approve the Treasurer's Report as presented and authorize payment of bills, as follows:

### General Fund, Food Service, Community Education, and Athletics

Checks #101534-101818 dated June 2, 2023 – June 30, 2023

*\*\*101570, 101623, 101666, 101710, 101718, 101720, 101728, 101729 Misprint/Void*

General Fund .....	\$4,632,409.00
Late Print Check #101833.....	\$1,000.00
Food Service .....	\$21,767.19

Community Education..... \$117,949.79  
**Grand Total..... \$4,773,125.98**

**Building & Site**

Checks #1887-1888

Dated June 2, 2023 – June 30, 2023 ..... \$94,713.00

**Capital Projects**

NA

**Community Education**

Checks #1237-1240, #1242

Dated June 2, 2023 – June 30, 2023 ..... \$205.00

**Purchase Order Checking**

Check #031879, #031883, #031897-#031911

Dated June 2, 2023 – June 30, 2023 ..... \$952.00

**Merchant Detail Report**

Dated May 5, 2023 – June 5, 2023 ..... \$14,220.55

Motion unanimously carried.

**PERSONNEL ITEMS**

Superintendent McGilvery welcomed a motion and noted a list of contract coaches has been placed at each Board Member's seat, they do not require Board action; it was provided merely for information.

**Acceptance of Resignations**

Motion by Nealy, supported by Handy, that the Board of Education accept the resignations for the employees listed below, as recommended by Superintendent McGilvery:

<u>Name</u>	<u>Current Status</u>	<u>Effective Date</u>
Victoria Davis	Kindergarten	August 14, 2023
Alisha DiRosa	Third Grade	August 16, 2023
Michelle Fair	Social Studies	August 9, 2023
Sandra Puro	Special Education	August 22, 2023

Motion unanimously carried.

**Offer of Contracts**

Motion by Cousins, supported by Nealy, that the Board of Education employ the following individuals for the 2023/2024 school year, conditional upon the receipt of their Michigan teaching certificate and criminal history/FBI report, as recommended by Superintendent McGilvery:

<u>Name</u>	<u>Position</u>	<u>University</u>	<u>Degree</u>	<u>Prior Experience</u>	<u>Salary</u>
Katharine Clar	Elementary Teacher	Oakland University	Bachelor of Science in Elementary Education	Avondale Schools 2013 – present	11/A

<u>Name</u>	<u>Position</u>	<u>University</u>	<u>Degree</u>	<u>Prior Experience</u>	<u>Salary</u>
Kandra Gellings	Health Science	Eastern Michigan University	Bachelor of Science in Nursing	Genesee Career Institute 2020 – present	11.5/A
Kimberly Hortze	Elementary Teacher	Waldon University	Master of Science in Reading & Math	Hazel Park Public Schools 2017 – present	11.5/C
		U of M – Flint	Bachelor of Science in Elementary	Richfield Public Academy 2008 – 2016	
Denise Mercer	Elementary Teacher	Wingate University	Masters in Education	Greater Heights Academy 2022-2023	11.5/C
		Ferris State University	Bachelors in Criminal Justice	Iredell-Statesville Schools 2016-2019	
				Alexander County Schools 2005-2006	
				Iredell-Statesville Schools 1999-2005	
Kimberly Montini	Elementary Teacher	U of M – Flint	Bachelors in Elementary Education	Flint Community Schools 1995 – present	11.5/C
Heather Tucker	Secondary Vocal Music	U of M – Flint	Bachelors in Music Education	Bentley Comm. Schools 2021-2023	5.5/B
		Adrian College	Bachelor of Arts in Communication & Musical Theatre	International Academy of Flint 2018-2019	
				Chatfield School 4/18-6/18	
				University of Michigan – Flint 2015-2017	
CorDaye Walker-Smith	Elementary Teacher	Fayetteville State University	Bachelor of Science in Elementary	College Lakes Elementary Student Teaching 2022-2023	1/A
Renee Watson	Mathematics	Waldon University	Master of Science in Middle Level Educ.	Westwood Heights 2016 – present	11.5/C
		U of M – Flint	Bachelor of Science in Elementary Education	Flint Community Schools 2000 – 2016	

Motion unanimously carried.

#### **OLD BUSINESS**

There was none.

## **NEW BUSINESS**

### 2023 MASB Delegate Assembly Certification

Motion by Cousins, supported by Nealy, to certify three voting delegates and alternates as follows: Mr. Gary Cousins, Ms. La Cracha Handy, and Mr. James Johnson, as the voting delegates with Mrs. Lisa Koegel and Ms. Gloria Nealy, as the alternates for the Michigan Association of School Boards' 2023 Fall Conference Delegate Assembly, which begins at 7:00 p.m. on Thursday, November 9, 2023, at the Lansing Center, in Lansing, Michigan.

Motion unanimously carried.

### Acceptance of Donations

Motion by Cousins, supported by Nealy, that the Board accept the donations as indicated below in support of Carman-Ainsworth Community Schools, as recommended by Superintendent McGilvery.

- Monetary donations for the Carman-Ainsworth Music Department in memory of Frank Moore

Motion unanimously carried.

## **ITEMS FROM ADMINISTRATORS**

- Mr. Hetherton participated in Comprehensive School Threat Assessment Guidelines (CSTAG) instructor training which will allow him to train staff and hold calibrations throughout the year.
- Mrs. Ryan shared scheduling of district curriculum related committees is complete.
- Mrs. Fields noted four Social Emotional Learning (SEL) Coaches were hired and will support teachers in the classrooms at the elementary and middle school and provide district-wide strategies.
- Mr. Parks provided a final report on School of Choice applications.
- Superintendent McGilvery voiced appreciation for Board Member attendance at the elementary Open Houses and noted middle school and high school Open Houses will take place this week and next week.

## **ITEMS FROM TRUSTEES**

- Mr. Pelky is continuing to intern with the district Technology Department, noting staff have been very patient and understanding.
- Ms. Handy shared her son is excited for the first session at the Genesee Career Institute and has enjoyed being part of the Link Crew at the high school. Ms. Handy noted the new pick-up and drop-off procedures at the high school are an adjustment. Ms. Handy attended the schedule pick-up at the high school and commented that it was very organized and efficient. Ms. Handy participated in the MASB Summer Institute, which was very interesting.
- Ms. Nealy shared the Annual Back to School Bash at Bristol Road Church of Christ is this Saturday. Ms. Nealy noted the Genesee District Library offers "Bag of Books" services to check out books for book clubs and classrooms at no costs. Ms. Nealy voiced appreciation to the elementary custodial and maintenance staff; the school buildings were in great shape for Open Houses.
- Mr. Cousins volunteered with the chain gang at the varsity football game and attended the Open House at Dillon Elementary. Mr. Cousins voiced appreciation for the donation of 75 used Chromebook to Carriage Town Ministries.
- Ms. Wilborn also attended the varsity football game and noted the band was very good. Ms. Wilborn shared her daughter is on the Link Crew and is participating in dual enrollment classes. Ms. Wilborn will be signing up for SEED.

- President Koegel enjoyed Opening Day at the high school noting the presentations by Mrs. Fields and Mr. Hetherton were well received and engaging. President Koegel thanked the staff at Rankin, Randels, and Dye Elementaries for wonderful Open Houses and beautiful facilities.

#### **ADVANCED PLANNING**

Board of Education Regular Meeting, September 19, 2023, 6:30 p.m., Carman-Ainsworth Administration Building

Board of Education Student Discipline Subcommittee Meeting, September 28, 2023, 5:30 p.m., Carman-Ainsworth Administration Building

#### **SUGGESTED AGENDA ITEMS**

- Superintendent Evaluation
- Regular Instruction, Curricular, and Assessment Topics
- Year's Growth Data
- School Improvement Progress Monitoring

#### **ADJOURNMENT**

President Koegel declared the Regular Meeting adjourned at 7:40 p.m.

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Gary Cousins, Board Secretary